

Exhibit C



REQUEST FOR ADMINISTRATIVE HEARING

Date: 9/11/19

Property Owner:
Mailing Address: 3396 Laveaga Ct

Case Number: H0150086

Subject Property:
Parcel Number: 3396 Laveaga Ct

Please state the grounds for requesting a hearing:

I do not believe that my HOP should be revoked. The exhibits D & C do not match my gal on exhibit B. The phone number on the account do not match the number on my sd.

Please see attached and more detailed explanation of my request.

Attach additional sheets if necessary.

\*\*\* PLEASE ATTACH A COPY OF THE NOTICE. \*\*\*

I, Clara Okusun (Please Print), do solemnly and sincerely affirm that the statement above is true and correct to the best of my knowledge.

Signature of Property Owner or Owner's Agent

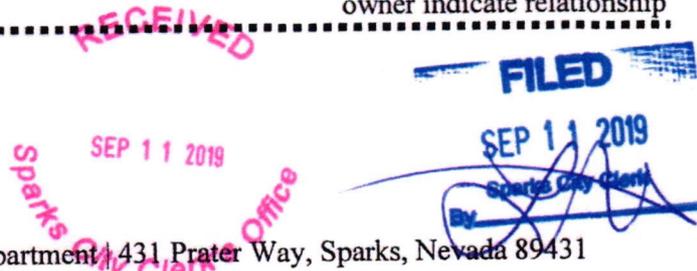
Jay Osawa
Please print name and if other than owner indicate relationship

City Clerk's Office Use Only:

Received by:

Date:

City of Sparks | Community Services Department | 431 Prater Way, Sparks, Nevada 89431



# Exhibit C

ERRAND LADY RENO-SPARKS, Inc.  
3396 Laveaga court  
Sparks, NV 89431

775-378-8716

[errandladyrenosparks@gmail.com](mailto:errandladyrenosparks@gmail.com)

SEP 11 2019

By Sparks City Clerk

9 September, 2019

Mr. Neil C. Krutz, City Manager  
City of Sparks, NV  
431 Prater Way  
Sparks, NV 89431

Re: **Home Permit Revocation Letter**

Dear Mr. Krutz:

We are in receipt of a letter from your office dated 4 September, regarding revocation of Errand Lady's Home Occupation Permit, apparently based on a Craigslist ad, which also included some supporting exhibits.

First, some of the exhibits (most or all of B, C, and D) included therein, depict **vehicles and other objects which have nothing to do with Errand Lady Reno-Sparks (ELRS)**. Whereas we advertised on Craigslist concerning 2 vans available for rental, this was a **last-minute favor for my client** who usually comes to Burning Man with her group of friends from New Zealand, Unfortunately, she **couldn't make it this year and 'phoned me to see if I could rent them** to other Burners. These vans are not in my possession, so I didn't have pictures to post (hence the line "Contact me for pictures" – had there been any interest, I would have had to contact the client for same).

Secondly, **ELRS does not possess any bicycles.**

Thirdly, the **contact information** on Exhibit C is not the same as ELRS (**different 'phone numbers**). The contact information for ELRS can be verified either from our Craigslist ad, or by checking the company website (<https://www.errandladyrenosparks.com>)

Lastly, none of the photo exhibits which the City submitted matched anything in **my Craigslist ad** (Exhibit A). **There were no photos of bicycles or vans, and the only image we included was a map**

To conclude, I don't believe ELRS is violating any of the standards in 20.41.065. ELRS uses the Laveaga residence primarily for record keeping, indoor storage of a small inventory of cleaning and other supplies (nothing hazardous), and answering customers' calls, and it's presence requires **considerably less** than 20% of the ground floor area; it accounts for **no vehicle traffic** other than me leaving to attend to ELRS jobs, and returning when they are complete; **ELRS keeps only one vehicle there**, a passenger car; there are **no signs** posted there whatsoever; ELRS does not engage in any of the activities specified in Section B.9, no anything similar; clients **do not visit** the premises; and **no employees report to work there** – if we hire anyone to assist on ELRS jobs, we normally pick them up, or meet them at the job.

**Therefore, as agent for ELRS, I am appealing the revocation, requesting that it be quashed, and in furtherance of this I'm attaching a completed form 431 and certain other enclosures**

I thank you for giving this your consideration.

Very truly yours